



AGC of America, San Diego Chapter, Inc.

6212 Ferris Square, San Diego, CA 92121

858-558-7444, 858-558-8444

www.agcsd.org

Contractor Prequalification Form



CONTRACTOR'S PREQUALIFICATION FORM

GENERAL INFORMATION

Contact Info

Legal Name: _____

DBA (if applicable): _____

Website: _____

Form submitted by: _____ Phone: _____

Email: _____

Principal Office

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact Name/Chief Estimator: _____ Email: _____

Billing Office (if different than Principal Office)

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Regional Office No. 1

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Estimating Contact: _____ Email: _____

Regional Office No. 2

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Estimating Contact: _____ Email: _____

*Please list any additional regional offices by attaching a separate sheet of paper.

CONTRACTOR LICENSE INFORMATION

Issuing Authority	Class	License#	Expiration
_____	_____	_____	_____
_____	_____	_____	_____

A. Year business started under current license: _____

B. Has any license ever been denied or revoked? _____

C. Has a complaint ever been filed with a Contractor's State License Board against your firm? If yes, please describe below:

State Sales Tax Registration Number: _____
(Attach list as needed)

State Unemployment Insurance Number: _____
(Attach list as needed)

ORGANIZATION INFORMATION:

A. Business type: (Circle One) Corporation, Partnership, Limited Liability Company, Sole Proprietor, if other please specify

B. Date founded: _____ State of formation: _____

C. Please indicate the following information about the Key officers, managers and principals below:

Full Name & Title	Years in this position:	Total Years Experience:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. List all other names under which your firm has conducted operations:

CSI/TRADES CONT.

DIVISION 00 – DESIGN & PRECONSTRUCTION

___ 0	DESIGN SERVICES AND PRECONSTRUCTION SERVICES
___ 1	CSI Not Known – Please Update
___ 100	DESIGN AND PRECONSTRUCTION SERVICES
___ 125	PRINTING/BLUEPRINTING
___ 200	ARCHITECTURAL SERVICES
___ 201	STRUCTURAL ENGINEERING
___ 203	CIVIL ENGINEERING
___ 204	LANDSCAPE ARCHITECT/ENGINEERING
___ 206	KITCHEN CONSULTANT
___ 210	ELECTRICAL ENGINEERING
___ 211	MECHANICAL ENGINEERING
___ 212	PLUMBING ENGINEERING
___ 214	ENVIRONMENTAL CONSULTANTS
___ 216	LEED CONSULTANTS
___ 220	OTHER DESIGN DISCIPLINES
___ 225	SOILS/GEOTECHNICAL SERVICES
___ 300	PROJECT TESTING AND QUALITY CONTROL
___ 400	PROJECT BONDING
___ 410	PROJECT INSURANCE
___ 999	OTHER DESIGN AND PRECONSTRUCTION SERVICES

DIVISION 01- GENERAL CONDITIONS

___ 1000	GENERAL REQUIREMENTS AND CONDITIONS
___ 1106	PROJECT ESTIMATING SERVICES
___ 1108	OFFICE/SHEDS/SUPPLIES
___ 1109	TELEPHONE/FAX/COMPUTER LINES
___ 1110	TEMPORARY POWER
___ 1112	DRINKING WATER
___ 1113	TEMP. SANITARY FACILITIES/PORTABLE TOILETS
___ 1114	TRAFFIC BARRICADES/FENCES/FLAG
___ 1115	PROJECT COMPUTERS & EQUIPMENT
___ 1118	RADIOS & JOB COMMUNICATION
___ 1119	TRASH CONTAINERS/DUMPSTERS
___ 1123	PROJECT SCHEDULING SERVICES
___ 1124	POSTAGE & COURIERS
___ 1126	PROJECT PROGRESS PHOTOS
___ 1128	CONSTRUCTION SIGNS
___ 1135	PROJECT SAFETY
___ 1140	PROJECT PEER REVIEW
___ 1143	TEMP. WEATHER PROTECTION
___ 1144	WATCHMEN/SECURITY
___ 1200	CRANES AND MANLIFTS
___ 1250	OTHER CONSTRUCTION EQUIPMENT
___ 1260	SCAFFOLDING AND TEMPORARY SHORING
___ 1300	BUILDING MATERIALS VENDORS
___ 1320	RENTED EQUIPMENT VENDORS
___ 1910	TEMPORARY LABOR SERVICES
___ 1998	OTHER GENERAL CONTRACTORS
___ 1999	OTHER GENERAL REQUIREMENTS AND CONDITIONS

DIVISION 03 – CONCRETE

___ 03000	CONCRETE WORK
___ 03200	CONCRETE REINFORCEMENT AND PT
___ 03210	--REINFORCEMENT MATERIALS SUPPLIERS
___ 03300	STRUCTURAL CONCRETE
___ 03318	--CONCRETE FORM WORK SUPPLIERS
___ 03320	--CONCRETE LUMBER AND PLYWOOD SUPPLIERS
___ 03330	--CONCRETE READY-MIX AND BATCH PLANT SUPPLIERS
___ 03340	--OTHER CONCRETE MATERIAL SUPPLIERS
___ 03350	--CONCRETE PUMPS AND CONVEYANCE
___ 03360	--MISC CONCRETE VENDORS & EQUIPMENT
___ 03340	TILT-UP CONCRETE
___ 03410	PRECAST CONCRETE
___ 03650	GYPCRETE/LIGHTWT.CONC. FILL
___ 03675	SHOTCRETE/GUNITE
___ 03732	EPOXY INJECTION
___ 03999	OTHER CONCRETE WORK

DIVISION 02 – SITE CONSTRUCTION

___ 2000	SITE CONSTRUCTION
___ 2010	SURVEYING, ENGINEERING, STAKING
___ 2015	LOCATING/MARKOUT SERVICES
___ 2050	DEMOLITION AND WRECKING
___ 2070	TEMPORARY SITE BARRICADES
___ 2100	SITE PREPARATION
___ 2111	SITE CLEARING AND GRUBBING
___ 2150	SHORING AND UNDERPINNING
___ 2180	DEWATERING
___ 2200	EARTHWORK AND GRADING
___ 2202	SWPPP
___ 2210	STREET CLEANING AND DUST CONTROL
___ 2220	MASS BACKFILL
___ 2240	SOIL STABILIZATION
___ 2242	CLEAR AND GRUB
___ 2280	SOIL POISONING/TERMITE CONTROL
___ 2300	MISC. DRILLING
___ 2310	PRECAST PILES-DRILLING/DRIVING
___ 2320	STEEL PILES, DRILLING/DRIVING
___ 2340	CAISSONS
___ 2350	SHORING AND LAGGING
___ 2400	SITE UTILITIES
___ 2405	WET UTILITIES (WTR/SWR/STRM)
___ 2408	DRY UTILITIES (ELCT/TELCO/ETC)
___ 2410	DRAINS, INLETS AND CATCH BASINS
___ 2411	FRENCH DRAIN PIPE, FILTER FABRIC
___ 2444	CHAIN LINK FENCING
___ 2446	WOOD FENCING
___ 2450	OTHER FENCING
___ 2480	LANDSCAPING AND IRRIGATION
___ 2484	TOP SOIL FILL AND PREPARATION
___ 2500	ASPHALT CONCRETE PAVING
___ 2503	DECORATIVE/CONCRETE PAVING
___ 2505	OTHER PAVING
___ 2510	STRIPING, PAVEMENT MARKINGS AND WHEEL STOPS
___ 2511	TRAFFIC/PARKING SIGNAGE
___ 2520	PLAYGROUND EQUIPMENT
___ 2522	SITE FURNISHINGS
___ 2530	SITE MONUMENTS AND SIGNAGE
___ 2535	KIOSKS, GAZEBOS, TRELIS
___ 2537	CARPORTS
___ 2540	STREET IMPROVEMENTS
___ 2545	TRAFFIC SIGNAL
___ 2550	SITE CONCRETE/HARDSCAPE
___ 2999	OTHER EARTHWORK AND SITE IMPROVEMENTS

DIVISION 04 - MASONRY & BRICKWORK

___ 04000	MASONRY AND BRICKWORK
___ 04010	MASONRY/CMU WORK
___ 04200	MASONRY-REINFORCING
___ 04300	STONEWORK
___ 04999	OTHER MASONRY AND BRICKWORK

DIVISION 05 – METALS

___ 05000	STEEL AND IRON WORK
___ 05050	CABLE GUARD RAILS
___ 05090	STEEL ERECTION
___ 05100	STRUCTURAL STEEL WORK
___ 05200	METAL JOISTS AND DECKING
___ 05400	COLD FORMED METAL FRAMING
___ 05500	MISC. METALS
___ 05510	STEEL STAIRS
___ 05700	ORNAMENTAL METALS
___ 05999	OTHER STEEL AND IRON WORK

CSI/TRADES CONT.

DIVISION 06 – WOODWORK & CARPENTRY

- ___ 06000 WOODWORK AND CASEWORK
- ___ 06100 FRAMING AND SHEATHING
- ___ 06111 MISC. ROUGH CARPENTRY
- ___ 06170 GLUE LAMINATED CONSTRUCTION
- ___ 06190 WOOD TRUSSES
- ___ 06200 FINISH CARPENTRY
- ___ 06220 MILLWORK
- ___ 06240 LAMINATED PLASTIC COUNTERTOPS
- ___ 06410 CABINET WORK AND CASEWORK
- ___ 06420 PANELING
- ___ 06430 FRP PANELS
- ___ 06440 PLASTIC WALL PANELS
- ___ 06999 OTHER WOODWORK AND CASEWORK

DIVISION 07 – WATERPROOFING & ROOFING

- ___ 07000 WATERPROOFING AND ROOFING WORK
- ___ 07100 WATERPROOFING AND DAMPROOFING
- ___ 07150 CAULKING AND SEALANTS
- ___ 07200 BUILDING THERMAL INSULATION
- ___ 07220 BUILDING ACOUSTICAL INSULATION
- ___ 07250 FIREPROOFING
- ___ 07300 TILE ROOFING
- ___ 07400 PREFORMED/METAL ROOFING AND SIDING
- ___ 07500 BUILT-UP AND MEMBRANE ROOFING
- ___ 07570 TRAFFIC TOPPING
- ___ 07600 FLASHING AND SHEET METAL
- ___ 07650 EXPANSION JOINTS
- ___ 07800 ROOF ACCESSORIES
- ___ 07999 OTHER WATERPROOFING AND ROOFING WORK

DIVISION 08 – DOORS & WINDOWS

- ___ 08000 DOORS, WINDOWS, GLASS AND GLAZING
- ___ 08100 DOORS/FRAMES/HARDWARE
- ___ 08200 ACCESS DOORS
- ___ 08250 OVERHEAD/ROLLING DOORS
- ___ 08300 OTHER DOORS
- ___ 08400 ALUMINUM STOREFRONT
- ___ 08500 WINDOWS
- ___ 08610 WOOD WINDOWS
- ___ 08620 SCREENS
- ___ 08700 FURNISH FINISH HARDWARE
- ___ 08800 GLASS AND GLAZING
- ___ 08830 MIRRORS
- ___ 08850 SPECIAL GLASS WORK
- ___ 08910 GLAZED CURTAIN WALL
- ___ 08960 SKYLIGHTS AND SLOPED GLAZING
- ___ 08999 OTHER DOORS, WINDOWS, GLASS AND GLAZING

DIVISION 09 – FINISHES

- ___ 09000 FINISHES
- ___ 09100 METAL STUDS AND DRYWALL
- ___ 09150 FIREPROOFING
- ___ 09200 LATH AND PLASTER
- ___ 09210 EIFS
- ___ 09300 CERAMIC TILE
- ___ 09330 QUARRY TILE
- ___ 09340 MARBLE
- ___ 09350 STONE COUNTERTOPS
- ___ 09400 TERRAZZO
- ___ 09510 ACOUSTICAL CEILINGS
- ___ 09550 WOOD FLOORING
- ___ 09600 STONE AND BRICK FLOORING
- ___ 09650 RESILIENT FLOORING
- ___ 09680 CARPET
- ___ 09700 SPECIAL FLOORING

DIVISION 09 – FINISHES CON'T.

- ___ 09800 SPECIAL COATINGS
- ___ 09900 PAINTING
- ___ 09950 VINYL WALLCOVERING
- ___ 09955 ACOUSTICAL WALL PANELS
- ___ 09999 OTHER FINISHES

DIVISION 10 – SPECIALTIES

- ___ 10000 SPECIALTIES
- ___ 10110 CHALK BOARD AND TACK BOARDS
- ___ 10160 TOILET PARTITIONS
- ___ 10225 LOUVERS AND VENTS
- ___ 10240 GRILLES AND SCREENS
- ___ 10260 WALL AND CORNER GUARDS
- ___ 10270 ACCESS FLOORING
- ___ 10300 FIREPLACES
- ___ 10350 FLAG POLES
- ___ 10410 BUILDING DIRECTORY
- ___ 10415 BULLETIN BOARDS
- ___ 10417 ENTRY MATS
- ___ 10420 PLAQUES
- ___ 10430 SIGNS AND SIGNAGE
- ___ 10450 TURNSTILES
- ___ 10500 LOCKERS
- ___ 10520 FIRE EXTINGUISHERS AND CABINET
- ___ 10536 AWNINGS AND CANOPIES
- ___ 10550 MAIL BOXES
- ___ 10600 DEMOUNTABLE PARTITIONS
- ___ 10656 FOLDING PARTITIONS
- ___ 10660 MOVABLE PARTITIONS
- ___ 10670 SHELVING
- ___ 10680 SPECIAL PARTITIONS
- ___ 10690 PROJECTION SCREENS
- ___ 10775 TELEPHONE ENCLOSURES
- ___ 10820 BATH ACCESSORIES
- ___ 10900 LINEN CHUTE
- ___ 10910 PERMANENT TRASH CHUTE
- ___ 10920 DRINKING FOUNTAINS
- ___ 10999 OTHER SPECIALTIES

DIVISION 11 – SPECIAL EQUIPMENT

- ___ 11000 SPECIAL EQUIPMENT
- ___ 11014 WINDOW WASHING EQUIPMENT
- ___ 11024 SECURITY EQUIPMENT
- ___ 11060 THEATRE AND STAGE EQUIPMENT
- ___ 11130 AUDIO VISUAL EQUIPMENT
- ___ 11161 LOADING DOCK EQUIPMENT
- ___ 11170 PARKING EQUIPMENT AND CONTROLS
- ___ 11200 HELIPAD EQUIPMENT
- ___ 11400 FOOD SERVICE EQUIPMENT
- ___ 11452 RESIDENTIAL APPLIANCES
- ___ 11460 LAUNDRY EQUIPMENT
- ___ 11490 HEALTH AND ATHLETIC EXERCISE EQUIPMENT
- ___ 11600 LABORATORY EQUIPMENT
- ___ 11700 MEDICAL EQUIPMENT
- ___ 11999 OTHER SPECIAL EQUIPMENT

DIVISION 12 – FF&E

- ___ 12000 FURNITURE AND FIXTURES
- ___ 12130 INTERIOR PAINTINGS
- ___ 12140 ARTWORK/DECORATIONS
- ___ 12300 SPECIALIZED CASEWORK
- ___ 12500 WINDOW TREATMENT
- ___ 12510 BLINDS
- ___ 12540 DRAPES AND CURTAINS

DIVISION 12 – FF&E CON'T.

- ___ 12620 FURNITURE
- ___ 12675 RUGS AND MATS
- ___ 12730 MULTIPLE SEATING
- ___ 12740 BOOTHS AND SEATING
- ___ 12999 OTHER FURNITURE AND FIXTURES

DIVISION 13 – SPECIAL CONSTRUCTION

- ___ 13000 SPECIAL CONSTRUCTION
- ___ 13032 ATHLETIC ROOMS
- ___ 13052 SAUNA
- ___ 13120 PRE-ENGINEERED BUILDINGS
- ___ 13152 SWIMMING POOL
- ___ 13156 SPA
- ___ 13160 FOUNTAINS AND WATER FEATURES
- ___ 13175 ICE RINKS
- ___ 13200 TENNIS COURTS
- ___ 13220 GYMNASIUM FLOORS
- ___ 13240 ATHLETIC FIELDS
- ___ 13600 ROCKSCAPES
- ___ 13999 OTHER SPECIAL CONSTRUCTION

DIVISION 14 – ELEVATORS AND CONVEYANCE

- ___ 14000 ELEVATORS AND LIFTING EQUIPMENT
- ___ 14100 DUMB WAITERS
- ___ 14130 ELEVATOR CAB INTERIORS
- ___ 14150 TEMPORARY CAB PROTECTION
- ___ 14200 ELEVATORS
- ___ 14210 HYDRAULIC ELEVATORS
- ___ 14220 ELECTRICAL ELEVATORS
- ___ 14310 ESCALATORS
- ___ 14420 HANDICAP LIFTS
- ___ 14550 MATERIAL HANDLING SYSTEMS
- ___ 14610 HOISTS AND CRANES
- ___ 14999 OTHER ELEVATOR AND LIFTING EQUIPMENT

DIVISION 15 – MECHANICAL, PLUMBING & FIRE SPRINKLERS

- ___ 15000 MECHANICAL AND PLUMBING
- ___ 15300 FIRE PROTECTION/SPRINKLERS
- ___ 15350 DRY FIRE PROTECTION (Halon, etc.)
- ___ 15400 PLUMBING
- ___ 15450 TUB AND SHOWER PROTECTION
- ___ 15500 HVAC
- ___ 15520 HVAC TEST AND BALANCE
- ___ 15700 HVAC CONTROLS
- ___ 15999 OTHER MECHANICAL AND PLUMBING

DIVISION 16 – ELECTRICAL

- ___ 16000 ELECTRICAL WORK
- ___ 16100 ELECTRICAL AND LIGHTING
- ___ 16190 CONCRETE LIGHT POLE BASES
- ___ 16700 LOW VOLTAGE WORK
- ___ 16710 FIRE ALARM SYSTEM
- ___ 16715 SECURITY ALARM SYSTEMS
- ___ 16720 PHONE SYSTEM
- ___ 16730 CATV SYSTEMS
- ___ 16740 SOUND/COMM SYSTEMS
- ___ 16750 DATA SYSTEMS
- ___ 16999 OTHER ELECTRICAL WORK

DIVISION 17 – CLEANUP

- ___ 17000 FINAL CLEANUP
- ___ 17100 INTERIM AND FINAL CLEANUP
- ___ 17999 OTHER CLEANUP WORK

SAFETY

Any employee deaths in the past three years? Yes No

If yes, please give a brief description of the circumstances:

Do you have a qualified person or company who is responsible for Safety for your company?

Yes No

Please describe his/her qualifications: _____

Does this person do safety inspections on all of your projects: Yes No

Frequency: _____

Do you have a written Company Safety Policy and Program and will you provide copies if requested: Yes No

Does your Company have a substance abuse policy: Yes No

If yes, please check which are included in the policy:

Pre-hire/Initial Employment _____
Cause _____
Post Accident/Incident _____
Random _____
Periodic _____

Do you have a return to work/light duty program? Yes No

If yes, please describe: _____

Have you ever implemented 100% fall protection Yes No

If requested, can you provide us with a site-specific program addressing the fall hazards in your work? Yes No

Do you require documented safety meetings for your employees? Indicate which, and how often.

Field Supervisors:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Frequency	_____
New Hires:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Frequency	_____
Employees:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Frequency	_____
SUBCONTRACTOR /VENDOR	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Frequency	_____

SAFETY CONT...

Does your Company provide safety training for all employees: _____ Yes _____ No
If yes, please list training provided.

(We will require that at least one full time on-site person must have completed the 30 hour OSHA training)

Do you have home office representatives (not directly involved in the project) who will visit and audit the project for safety? _____ Yes _____ No
Frequency _____

OTHER QUALIFICATIONS

Check all that apply:

- Preconstruction services and design build capabilities
- BIM capabilities, experience (# of Years performing BIM or # of projects completed utilizing BIM)
(Attach additional sheets if needed)
- Contractors shop fabrication abilities (duct, pipe, plumbing, electrical, sprinkler, etc...)
- Storage/warehousing capacity

CERTIFICATIONS

Check all that apply:

Federal:

- | | |
|---|--------------------|
| <input type="checkbox"/> 8(a) - SBA Certification | Expires On: |
| <input type="checkbox"/> SDB (Small Disadvantaged Business) - Self Certification via CCR | _____ |
| <input type="checkbox"/> SB (Small Business) - Self Certification via CCR | _____ |
| <input type="checkbox"/> SB (Small Business) - SBA Certification | _____ |
| <input type="checkbox"/> SDVOB (Service Disabled Veteran Owned Business) - Self Certification via CCR | _____ |
| <input type="checkbox"/> CVE (Certified Veteran Enterprise) - VA Certification | _____ |
| <input type="checkbox"/> VOB (Veteran Owned Business) - Self Certification via CCR | _____ |
| <input type="checkbox"/> MOB (Minority Owned Business) - Self Certification via CCR | _____ |
| <input type="checkbox"/> WOB (Woman Owned Business) - Self Certification via CCR | _____ |

CA:

- | | |
|---|-------|
| <input type="checkbox"/> SBE (Small Business Enterprise) - CA DGS Certification | _____ |
| <input type="checkbox"/> Micro business - CA DGS Certification | _____ |
| <input type="checkbox"/> DVBE (Disabled Veteran Business Enterprise) - CA DGS Certification | _____ |
| <input type="checkbox"/> DBE (Disadvantaged Business Enterprise) - CUCP Certification | _____ |
| <input type="checkbox"/> MBE (Minority Business Enterprise) - CPUC Certification (not same as CUCP) | _____ |

City of San Diego

- | | |
|--|-------|
| <input type="checkbox"/> Small Local Business Enterprise (SLBE) - City of San Diego Certification | _____ |
| <input type="checkbox"/> Emerging Local Business Enterprise (ELBE) - City of San Diego Certification | _____ |

REFERENCES

Project History:

A. Please attach a list of the major projects your firm has completed in the last three (3) years:
Specify project name, location, owner, Architect/ Engineer, General Contractor, Contract Amount, Completion Date, and Contact Person with Telephone Number.

B. What is your average job size: _____
Largest job ever completed: _____
In what year: _____

C. What is your backlog: _____
As of today: _____
As of last financial statement: _____
As of 12 months ago? _____

D. Has your firm or any other organization with which your officers or owners were involved during the past three years, ever failed to complete any work awarded or been terminated for cause?

If yes, please provide a complete explanation below.

E. Are there any judgments, claims, arbitration proceedings, or suits pending / out-standing against your firm and / or its officers or principals?

If yes, please provide a complete explanation below.

F. Has your firm filed any lawsuits or requested arbitration or mediation with regard to construction contracts within the last three years?

If yes, please provide a complete explanation below.

G. Has your firm, or any other organization with which your officers or owners were involved during the past three years, ever been in bankruptcy or engaged in a voluntary or involuntary reorganization?

If yes, please provide a complete explanation below.

H. Has your surety ever finished one of your construction projects?

If yes, please provide a complete explanation below.

I. Has your firm been suspended or debarred from work with the federal government, or any other government entity?

If yes, please provide a complete explanation below.

J. Has your firm ever been subject to any false claims act investigations?

If yes, please provide a complete explanation below.

Please attach a list of the major projects your firm has currently underway: Specify Project Name, Location, Owner, Architect/ Engineer, General Contractor, Contract Amount, Completion Date, and Contact Person with Telephone Number.

Supplier References:

Provide 3 supplier references:

Supplier Name

Contact Name

Contact Phone
